

SRI PADMAVATI MAHILA VISVAIDYALAYAM: TIRUPATI  
(WOMEN'S UNIVERSITY)

Letter No. SPMVV/Acad/G2/2017

Date: 11-05-2017

From  
The Registrar  
Sri Padmavati Mahila Visvavidyalayam  
Tirupati.

To  
The Advertisement Manager  
Andhra Jyothi  
Renigunta Road  
Tirupati.

Madam/Sir,

Sub: Academic – Publishing of Tender notification – Requesting – Reg.  
Ref : Vice-Chancellor's orders dated : 6-5-2017.

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I am to request you to publish the enclosed advertisement to cover Chittoor district in the size of 8 cm x 5 cm as per DIPR rates, to appear on 12-05-2017 and send the bill, in triplicate along with advance stamped receipt and a copy of the notification published, to this office for making payment.

Yours faithfully



REGISTRAR

Encl: Tender notification

SRI PADMAVATI MAHILA VISVAIDYALAYAM:: TIRUPATI  
(WOMEN'S UNIVERSTIY)

Letter No. SPMVV/Acad/G2/2017

Date: 11-05-2017

Sealed tenders are invited from the Entrepreneurs for running a vegetarian Canteen in the campus of Sri Padmavati Mahila Visvavidyalayam, Tirupati.

Date of Issue of Applications : 12-05-2017  
(in the Administrative Office)

Last date and time for Receipt of : 27-05-2017 at 3.00 P.M  
Applications

Technical bid opening : 27-05-2017 at 4.00 P.M

Financial bid opening : 27-05-2017 at 5.00 P.M.

For details: [www.spmvv.ac.in](http://www.spmvv.ac.in)

Venue : Committee Hall, Near Registrar Chambers , Administrative Building, Sri Padmavati Mahila Visvavidyalayam, Tirupati.



REGISTRAR



**SRI PADMAVATI MAHILA VISVAVIDYALAYAM: :TIRUPATI  
(WOMEN'S UNIVERSITY)**

**APPLICATION WITH TECHNICAL BID FOR GRANT OF LICENSE TO RUN THE CANTEEN SRI  
PADMAVATI MAHILA VISVAVIDYALAYAM, TIRUPATI**

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1. Name (with surname) :  
(in capital letters)
2. Address. a) Present :  
(Proof of residence  
To be enclosed)  
b) Permanent :
3. True copy of latest income-tax Clearance Certificate. :
4. Latest solvency certificate from Bankers for Rs.1,00,000/- (not earlier than six months) :
5. EMD amount for Rs. 30,000/- (please specify name of the Bank Demand draft No. and Date) :
6. Any other details which the applicant may like to furnish. :

I \_\_\_\_\_ D/S/o \_\_\_\_\_

hereby declare that:

I hereby submit my application after going through all the terms and conditions and general instruction supplied with the application.

I hereby further agree to abide by the rules and conditions laid down in the agreement and also such rules as may be made by the University from time to time.

SIGNATURE OF THE APPLICANT

Place:

Date



SRI PADMAVATI MAHILA VISVAVIDYALAYAM: TIRUPATI  
(WOMEN'S UNIVERSTIY)

APPLICATION WITH FINANCIAL BID FOR GRANT OF LICENSE TO RUN THE  
VEGETARIAN CANTEEN

SRI PADMAVATI MAHILA VISVAVIDYALAYAM, TIRUPATI

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1 Name (Capital letters) :

2 Father's Name :

3 Full Postal Address  
(Prof of residence to be enclosed) :

4 Tender amount License fee : Rs.  
Quoted per month

(in words and figures) : -----

Enclosures:

Place:

Date :

FULL SIGNATURE OF THE TENDERER /  
APPLICANT



**SRI PADMAVATI MAHILA VISVAVIDYALAYAM: TIRUPATI  
(WOMEN' S UNIVERSITY)**

**GENERAL INSTRUCTION TO THE TENDERERS FOR RUNNING  
CANTEEN, SRI PADMAVATI MAHILA VISVAVIDYALAYAM**

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1. The University invites Technical Bid and Financial Bid applications for running the Vegetarian Canteen at Sri Padmavati Mahila Visvavidyalayam, Tirupati.
2. Prescribed application forms can be obtained from the office of the Registrar, Sri Padmavati Mahila Visvavidyalayam, on payment of Rs.1,120/- (Rupees one thousand one hundred and twenty only) by means of crossed Demand Draft drawn in favour of the Registrar, Sri Padmavati Mahila Visvavidyalayam, Tirupati, towards the cost of the application form and schedules thereof, which is non-refundable.
3. The applications along with schedules of items specifying the rates, quantities and terms and conditions duly filled in and signed should be submitted to the Registrar, Sri Padmavati Mahila Visvavidyalayam, Tirupati. The Technical Bid application should be accompanied by a crossed Demand Draft for Rs.30,000/- (Rupees thirty thousand only) towards Earnest Money Deposit (EMD) drawn on any Schedule Bank in favour of the Registrar, Sri Padmavati Mahila Visvavidyalayam, Tirupati (Payable at Tirupati).
4. Application without EMD amount will not be entertained. The EMD amount will be refunded to the applicants who are not qualified.
5. Applications, which do not contain the full particulars required or which do not contain the particulars clearly or those not legibly filled in, are liable for rejection.
6. If, for any reason, the office remains closed on the last date fixed for receipt of applications as specified, applications will be received on the next working day at the same time and venue.
7. All the applicants should furnish the following information without fail. Otherwise the applications will not be entertained.

- (a) Original latest solvency certificate from Bankers for Rs.1 lakh.
- (b) True copy of latest Income-Tax clearance certificate.

8. The technical Bid and Financial Bid with all the enclosures as specified therein should be submitted in **two separate sealed covers. The two separate sealed covers shall be placed in a single cover superscribed as “Tender for running vegetarian canteen”** and it should be put in a sealed box provided in the office of the Registrar, Sri Padmavati Mahila Visvavidyalayam, Tirupati on or before 3 P.M. on 27-05-2017. The Technical Bid will be opened on the same day at 4. P.M. and Financial bid will be opened at 5. P.M in the presence of the applicants or their authorized nominee who wishes to be present at the time of opening the tenders.
9. On scrutiny of the Technical Bid envelope THE FINANCIAL BID ENVELOPES OF THE QUALIFIED APPLICATIONS ONLY WILL BE OPENED. THE FINANCIAL BID ENVELOPE WILL NOT BE OPENED, IF THE APPLICANT DOES NOT FULFILL THE ELIGIBILITY CRITERIA AS PER TECHNICAL BID.
10. The License will be assigned to the applicant, who quotes the highest License fee but not less than the existing rent of Rs.35,800/- per month excluding Electricity Charges, provided he satisfies all the conditions of the tender. The License will be given for one year only, but extendable by another year at 10% hike in fee if agreeable to both the parties.
11. The Registrar reserves the right to reject any tender or all the tenders without assigning any reason therefore. No correspondence will be entertained with the unsuccessful tenderers as to the circumstances of such rejection.



**SRI PADMAVATI MAHILA VISVAVIDYALAYAM : TIRUPATI  
(WOMEN'S UNIVERSITY)**

TERMS AND CONDITIONS FOR THE ALLOTMENT OF CANTEEN,  
SRI PADMAVATI MAHILA VISVAVIDYALAYAM, TIRUPATI

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**SECTION - A**

1. The License will be assigned to the tenderer who quotes the highest license fee. Initially the License will be given for one year and it is extendable up to three years (one year each time) if the service of the Tenderer during the contract period is found satisfactory to the University authorities.
2. The Security Deposit of Rs. 1,00,000/- will be refunded after completion of the contract period subject to the satisfaction of the University. The Security Deposit will be forfeited in case the Licensee violates the terms and conditions of the Agreement.
3. The successful tenderer should execute an Agreement Bond on a Non-Judicial stamp paper worth of Rs.100/- (Rupees One hundred only) With the University and also pay Security Deposit of Rs.1,00,000/- (Rupees one lakh only) **Within fourteen days** from the date of issue of orders by the University. The earnest money deposit (EMD) will be adjusted towards the Security deposit payable by him/her at the commencement of the contract. In case, the selected tenderer fails to pay the deposit or execute the agreement within the stipulated time, the E.M.D. will be forfeited to the University.
4. The Licensee should pay one month's License fee in advance as license fee before commencing the business. The Licensee has to pay water, and electricity charges, in addition license fee every month promptly. The electricity consumption charges will be collected on the basis of meter reading, as per the APSPDCL rates. If this license fee or charges are not paid within the stipulated period every month penalty at the rate of 18% per annum will be levied for the belated payment.
5. The Licensee is liable for termination of License, if the penalty is imposed on more than two occasions by the University for the late payment of license fee, etc., or if payment of License fee, water and electrical charges are not made for two consecutive months by the Licensee.
6. **The tenderers who download the tender document from the University website are required to submit a separate Demand Draft for Rs.1,120/- towards the tender schedule. The Demand Draft is required to be submitted with the technical bid. Downloaded tender Documents submitted without Demand Draft towards the cost of tender document shall be rejected.**

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7. The intending tenderers, may in their own interest inspect the premises and satisfy themselves of the type and extent of accommodation, available furniture and other amenities. No requests for changes or alterations in the structure will be entertained after the tender is accepted.
8. The Canteen premises, Water, Electrical connections and fittings, etc., are the properties of the University and nothing shall be added or altered in respect of these, except with the prior written permission of the University. The Licensee with the written permission of the University shall erect temporary structure outside of the University Canteen building, if required at his/her own cost, in case the space allotted by the University to the Licensee is insufficient. He/She shall not make any changes in the structure, without the approval of the University. The Licensee shall handover the vacant possession of the site to the University after completion of the License period.
9. The Licensee is liable to pay income-tax and any other taxes imposed on him/her as per law. Licensee is advised that on his/her own interest he/she has to ascertain the Panchayat/Municipal and other levies and taxes in force as it will be the responsibility of the Licensee to pay all such taxes and levies.
10. The Licensee should insure the building, available furniture and all other fittings at his/her cost, after entering into an agreement and before commencement of the business for the period of License plus six months beyond period of Licensee. If any damages are caused by the Licensee to the property of the University, the Licensee is liable to pay such costs towards the damages as fixed by the University. If the Licensee does not pay the damages caused to the University property, the same will be deducted from the Security Deposit.
11. If the Licensee wants to close the Canteen before expiry of License period, he/she must inform the same to the University well in advance in writing, i.e., at least before three months.
12. No sub-lease by the Licensee will be allowed. In case the Licensee dies during the License period, the License will be cancelled. But the license will be continued if the legal heir produces a certificate from the competent authority upto the end of the license period, after obtaining fresh Agreement Bond. However, the legal heir shall abide by the terms and conditions of the agreement bond executed by the Tenderer. If any instance of malpractice by the Licensee is brought to the notice of the University, the University will proceed to terminate the License with one month's notice.

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## **SECTION – B**

1. The Canteen and its surroundings should be maintained in a clean and tidy manner. The Licensee should not advertise anything.
2. The Licensee shall provide himself/herself all necessary crockery, utensils, etc. The University does not accept responsibility for breakages or loss of the Licensee's properties.
3. The foodstuffs in the Canteen should be prepared by using gas only. No firewood or electrical oven gadgets should be used.
4. The quality of the foodstuffs in the Canteen shall be maintained to the standards prescribed by the Civil Supplies Department of the Government of Andhra Pradesh. The drinking water should be stored in the Canteen in a hygienic manner. The Licensee should keep the utensils clean in the Canteen.
5. The Canteen Licensee shall maintain a complaint/suggestion register in the Canteen and it should be made accessible to everybody. This register should be produced by the Canteen Licensee to the inspecting officials of the University whenever required.
6. The Canteen working hours should be from 6.00 a.m. to 6.00 p.m. The Licensee shall sell the items as specified in Annexure – A only and shall install a display board mentioning the rates (Boldly) of the eatables fixed by the University, in the premises of the canteen, failure of which entail cancellation of the License. The food items other than those mentioned in the annexure if any proposed to be sold, shall be sold only after obtaining prior permission of the University and at the rates fixed by the University.
7. For serving Tiffin items, either stainless steel plates and tumblers or crockery shall be used. Hindalium or Alluminium, plates are strictly prohibited.

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### **SECTION – C**

1. The University, from time to time and in the interest of the University may, make fresh stipulations governing the License. These will be binding on the Licensee. If any dispute arises as to the scope and application of the terms and conditions of the License, the decision of the University shall be final, and legally binding on the Licensee.
2. With regard to Law and Order and Discipline, the Licensee and his staff shall be governed by the University rules.
3. Any violation of these conditions laid down in sections A,B, and C above by the Licensee, the License shall be terminated and the deposit also be forfeited.

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**SRI PADMAVATI MAHILA VISVAIDYALAYAM : TIRUPATI  
(WOMEN'S UNIVERSITY)**

Rates to be quoted to the following items to be served in Sri Padmavati Mahila Visvavidyalayam Canteen, Tirupati.

Sl.No.	Item	Quantity	Weight	Price
	Idly – Two	Plate (2 Nos)	120 gms	10-00
	Puri with Potato Curry - Two	Plate (2 Nos)	150 gms	20-00
	Chapati with Potato Kurma	Each	200 gms	12-00
	Masala Vada	Each	75 gms	5-00
	Sada Dosa	Each	100 gms	12-00
	Masala Dosa	Each	200 gms	25-00
	Onion Dosa	Each	160 gms	20-00
	Vegetable Biryani	Plate	250 gms	25-00
	Tomato Rice	Plate	250 gms	20-00
	Curd Rice	Plate	250 gms	15-00
	Noodles	Veg		25-00
		Egg		30-00
	Gobi Fried Rice	Plate	250 gms	35-00
	Egg Rice	Plate	250 gms	40-00
	Pakoda	Plate	50 gms	10-00
	Bajji (Chilli/Potato/Plantain)	Plate (2 Nos)	Each 25 gms	6-00
	Sweet	Each	50 gms	10-00
	Boiled Egg	1	50 gms	6-00
	Egg Omlet	1	50 gms	10-00
	Puff	Veg		12-00
		Egg		15-00
	Samosa	Each	Small size	3-00
	Coffee	Cup	75 ml	10-00
	Tea	Cup	100 ml	8-00
	Soft Drinks & Cakes	As per Market rates		
	Fresh Fruit Juices	1 Glass	250 ml	15-00
	<b>Chat Items</b>			
	Masala Puri	1 Plate	150 gms	15-00
	Pani Puri	1 Plate	6 Pieces	15-00
	Pav Bhaji	1 Plate	150 gms	20-00
	Sev Puri	1 Plate	6 Pieces	10-00

NOTE:

1. All items should be supplied along with side dish
2. Rates may be quoted by the Tenderer for any extra vegetarian special items preferred to be served

SIGNATURE OF THE TENDERER

  
SIGNATURE OF THE REGISTRAR