

SPMVV Society for Innovation and Incubation Entrepreneurship (SSIIE)



**SRI PADMAVATI MAHILA VISVA VIDYALAYAM
(WOMEN'S UNIVERSITY)**

Tirupati – 517 502, Andhra Pradesh

DBT- BIRAC-BioNEST Facility

SPMVV – Women Biotech Incubation Facility (SPMVV- WBIF)

Applications are invited for the following positions

***Everything is equal, but women candidates will be given preference.**

Positions	Number
CEO @ Rs.1,00,000/- p.m	1
Scientific officer @ Rs.60,000/- p.m	1
Technical/Research Assistants @ Rs.30,000/- p.m	2
Office Subordinate @ Rs.15,000/- p.m	1

1. CEO for BioNest Facility, SPMVV Society for Innovation Incubation and Entrepreneurship at SPMVV- WBIF, Tirupati – 1 No.

Essential Qualifications	Essentially I class PG degree in Biotechnology/ Pharmaceutical Sciences/ M.Tech biotechnology/ Life Sciences from a reputed Indian/Foreign University/Institute. Ph. D Degree in concerned or related discipline is desirable
Essential Experience	Minimum 10 years of work experience including a combination of Entrepreneurship/ Entrepreneurship Development/ Technology Management/ Design/ Research and Development, MSME and any commercial experience.
Desirable	<ol style="list-style-type: none">1. Experience in entrepreneurship development/ management and/or association with any incubation facility.2. Strong technical skills. Must be able to participate in discussions with incubate companies and provide feedback and direction.3. Administrative and managerial skills. Must be able to motivate and work with a team consisting of people with different skill sets and backgrounds.4. Strong English writing and presentation skills.5. Ability to work independently and provide vision to the incubate companies as well as the incubation team.6. Should have knowledge of working principles of instruments related to biological research.7. Should have knowledge of IPR policies and patent filing.8. Should have fund raising and grant writing skills9. Ability to monitor Entrepreneurship development and Training programmes related to life sciences/ Health care/ Nutraceuticals and Food development.
Job Profile	Administration and supervision of the entire Bio-Nest Programme that involves procuring applications for potential start-ups, screening and evaluation of applications, working with the Internal and External committees for fund generation to entrepreneurs. Conducting inspirational events and capacity building programs. Tracking all financial activities such as fund disbursement, milestone tracking, financial reporting and general maintenance of facilities etc.
Salary Range and other facilities	Rupees One lac only per month - consolidated pay with 3% yearly increment. Taxes apply.

The post is purely on temporary basis may be extended year by year based upon performance until the Project period which is 3 years.

Applications in prescribed format, along with a summary of bio data may be sent by post to **Prof.V.Kalarani, Project investigator, SPMVV-WBIF- SSIIE, Department of biotechnology, Kalpana chawla block, Sri Padmavati Mahila Visvavidyalayam (Women's University), Tirupati - 517502, Andhra Pradesh.** The post applied for may be mentioned on the cover. Application may also be submitted by email at bionest.spmvv@gmail.com. The filled in application has to be submitted on or before **10-06-2019**.

2. Scientific officer for BioNest Facility, SPMVV Society for Innovation Incubation and Entrepreneurship at SPMVV-WBIF Tirupati – 1 No.

Essential Qualifications	I class PG degree in Biotechnology/ Pharmaceutical Sciences/M.Tech Biotechnology/ Life Sciences from a reputed Indian/Foreign University/Institute. Ph. D Degree in concerned or related discipline is desirable
Essential Experience	Minimum 5 years of total work experience which may include a combination of Entrepreneurship, Entrepreneurship Development, Management / Technology/ Design/ Research and Development, MSME and any commercial experience.
Desirable	<ol style="list-style-type: none"> 1. Experience in entrepreneurship development/ management and/or association with any incubation. 2. Strong technical skills. Must be able to participate in discussions with incubate companies and provide feedback and direction. 3. Administrative and managerial skills. Must be able to motivate and work with a team consisting of people with different skill sets and backgrounds. 4. Strong English writing and presentation skills. 5. Ability to work independently and provide vision to the incubate companies as well as the incubation team. 6. Should have knowledge of IPR policies and patent filing. 7. Should have fund raising and grant writing skills
Job Profile	Administration and supervision of the entire incubation facility that involves procuring applications for potential start-ups, screening and evaluation of applications that working with the Internal and External committees for fund generation to entrepreneurs. Conducting Awareness programme/ Training events and capacity building programs. Tracking all financial activities such as fund disbursement, milestone tracking, financial reporting etc.
Salary Range and other facilities	Rupees Sixty thousands only per month - consolidated pay with 3% yearly increment. Taxes apply.

The post is purely on temporary basis may be extended year by year based upon performance until the Project period which is 3 years.

Applications in prescribed format, along with a summary of bio data may be sent by post to **Prof.V.Kalarani, Project investigator, SPMVV-WBIF- SSIIE, Department of biotechnology, Kalpana chawla block, Sri Padmavati Mahila Visvavidyalayam (Women's University), Tirupati - 517502, Andhra Pradesh.** The post applied for may be mentioned on the cover. Application may also be submitted by email at bionest.spmvv@gmail.com. The filled in application has to be submitted on or before **10-06-2019**.

3. Technical / Research Assistants for BioNest Facility, SPMVV Society for Innovation Incubation and Entrepreneurship at SPMVV-WBIF, Tirupati – 2 Nos.

Essential Qualifications	PG Degree in Biotechnology/ Pharmaceutical Sciences/M.Tech Biotechnology/ Life Sciences from a reputed Indian/Foreign University/Institute.
Essential Experience	Minimum 2 years of work experience in carrying out Technical work in Life Sciences
Desirable	<ol style="list-style-type: none"> 1. Strong in working concepts of scientific equipment and technical skills. Must be able to participate in discussions with incubate companies and provide feedback and direction. 2. Strong English writing and grant writing skills. 3. Ability to work independently and with team to provide vision to the incubate companies as well as the incubation team.
Job Profile	Assisting in overseeing the entire Incubation facility and that involves seeking applications for potential start-ups, screening and evaluation of qualified applications, working with the Internal and External committees to provide funding to entrepreneurs. Taking active role in conducting inspirational events and capacity building programs. Assisting all financial activities under this program including funding disbursement, milestone tracking, financial reporting, Maintenance of scientific equipment, periodical servicing and up keeping , maintenance of log book and scientific disposal of biological wastes etc.
Salary Range and other facilities	Rupees Thirty thousand only per month- consolidated pay with 3% yearly increment. Taxes apply.

The post is purely on temporary basis may be extended year by year based upon performance until the Project period which is 3 years.

Applications in prescribed format, along with a summary of bio data may be sent by post to **Prof.V.Kalarani, Project investigator, SPMVV-WBIF- SSIIE, Department of biotechnology, Kalpana chawla block, Sri Padmavati Mahila Visvavidyalayam (Women's University), Tirupati - 517502, Andhra Pradesh.** The post applied for may be mentioned on the cover. Application may also be submitted by email at bionest.spmvv@gmail.com. The filled in application has to be submitted on or before **10-06-2019**.

4. Office Subordinate for BioNest Facility, SPMVV Society for Innovation Incubation and Entrepreneurship at SPMVV-WBIF, Tirupati – 1 No.

Essential Qualifications	SSC/ Intermediate / Equivalent qualification.
Essential Experience	Minimum 2 years of work experience at labs which may include all sciences.
Desirable	1. Experience in maintenance of office, labs, equipment and log books 2. Knowledge in scientific disposal of bio wastes.
Job Profile	Operation of activities related to the office at SPMVV-WBIF, Tirupati. Helps incubatees in performing their experiments.
Salary Range and other facilities	Rupees Fifteen thousand only per month - consolidated pay with 3% yearly increment. Taxes apply.

The post is purely on temporary basis may be extended year by year based upon performance until the Project period which is 3 years.

Applications in plain paper, along with a summary of bio data may be sent by post to **Prof.V.Kalarani, Project investigator, SPMVV-WBIF- SSIIE, Department of biotechnology, Kalpana chawla block, Sri Padmavati Mahila Visvavidyalayam (Women's University), Tirupati - 517502, Andhra Pradesh.** The post applied for may be mentioned on the cover. Application may also be submitted by email at bionest.spmvv@gmail.com. The filled in application has to be submitted on or before **10-06-2019**.



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1. Name of the post applied for a) Post :
(Subject And Specialization]

b) Subject :

c) Specialization :

Latest Passport
size Photograph

2. a. Name of the candidate in full

With address for communication and:

Mobile/Land line No/ email id.

b. Permanent Address :

3. Date of Birth and Age (in completed years) :

4. Community and Sub category:

5. Nationality:

6. Qualifications: (Start with highest Degree)

Examination Passed	Class	% of Marks	Year	University/Institution
(i) Ph.D. ()				
(ii) M.Phil ()				
(iii) M.Tech/ P.G ()				
(iv) B.Tech/Bachelor's Degree ()				
(v) Any other				

7. Experience:

Name of the Post	Name of the Institution where worked	Period with dates	Total Experience

8. Projects Handled (Brief Description):

9. Summary of Profile (Max. 1000 words):

10. Statement of Purpose w.r.t. the Position applied (Max. 1000 words):

11. Any other relevant particulars which the applicant wishes to place before the Selection Committee for consideration.

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Station :

Date :

Signature of the Candidate

NOTE :

1. If a candidate is applying for more than one post, separate application is to be submitted for each post, failing which, the application will be considered for only one post.
2. Providing wrong information will disqualify the candidate.
3. If you are already employed, provide No-Objection certificate from the employer.
4. Enclose attested copies of all your qualifications and experience certificates.