



SRI PADMAVATI MAHILA VISVA VIDYALAYAM, TIRUPATI
(Women's University)
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

ADDITIONAL METHODOLOGY PROGRAMME IN B.Ed. (D.M.) COURSE
ADMISSIONS

Academic year 2025-26, Academic Session beginning July-August 2025

PROSPECTUS

Applications are invited through proper channel from women candidates for admission into Additional Methodology Programme in B.Ed. course Academic year 2025-26, Academic Session beginning July-August 2025 of Sri Padmavati Mahila Visvavidyalayam offered in Centre for Distance and Online Education in SPMVV campus.

Purpose: The main purpose of providing Additional Methodology Programme in B.Ed Programme is to give trained women candidates an opportunity for further professional development.

Eligibility: A candidate seeking admission into B.Ed. Additional Methodology Programme should have passed B.Ed./B.Ed Spl. Degree from a recognized University. The methodology chosen should be the subjects of study at their graduation level.

Application Procedure: Candidates can apply online as detailed below;

1. Create ABC ID
2. Create DEB-ID
3. Goto <https://cdoe.spmvv.org>
4. Create an Account
5. Go to Registration tab, pay the Registration fee and take a printout.
6. Go to Student Profile tab fill the application and take a printout.
7. Enclose the documents

The application along with necessary documents and fee receipt to be sent to the Director, Centre for Distance and Online Education, Sri Padmavati Mahila Visvavidyalayam, Tirupati - 517502. For details of the courses, prospectus and fee particulars visit the web site: www.spmvv.ac.in. If the applicant is in-service candidate the application should be sent through proper channel.

Admission: The admissions will be done as per the rules of the University. Mere submission of application will not guarantee a seat.

Fees: The candidates who are selected for admission should pay the fee **Rs. 15000/-** through payment portal on or before the date of admission.

The following are the methodologies offered:

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| 1. Pedagogy of Mathematics | 2. Pedagogy of Physical Sciences |
| 3. Pedagogy of Biological Sciences | 4. Pedagogy of Social Sciences |
| 5. Pedagogy of English | 6. Pedagogy of Telugu |

Syllabus: The syllabus for Additional Methodology Programme is the same as B.Ed.(DM) course of S.P. Mahila Visvavidyalayam.

Course Material: The course material will be supplied to the students at the time of admission/during the programme.

Contact Programme Classes: For each methodology subject there will be 20 days of Compulsory Contact Programme classes to fulfill the course requirement in 60 hours.

Demonstration and Teaching Practice Classes: Besides the compulsory contact programme classes there will be Demonstration classes and Teaching Practice for each methodology subjects during which the faculty members will give 5 Demonstration lessons. After the completion of the Demonstration lessons every candidate has to give 5 teaching practice lessons for classes VI/&VII and 5 lessons for classes VIII - X under the supervision of the concerned methodology faculty member. 100 percent Attendance for **Demonstration classes and Teaching Practice classes is compulsory.**

Block Teaching/Internship: Each student teacher has to teach 10 lessons in the concerned methodology subject for classes VI/& VII during 2 weeks of First Spell of Internship and has to teach 15 lessons in the concerned methodology subject for classes VIII – X in 3 weeks of Second spell of Internship under the supervision of eligible guide teacher in a Government recognized High School situated in their work places or nearer to their work

Medium of Instruction and Examination: Medium of Instruction and Examination is English/Telugu.

Attendance:

- a) Theory: 90% attendance is compulsory for 20 days contact programme classes. No condonation on any grounds.
- b) Practicum: 100% attendance is compulsory for the Demonstration classes and Teaching Practice classes. No condonation on any grounds.

Examination: There will be University Examination both in Theory and Practice at the end of the programme.

Note: The candidates will be permitted to the University Theory Examinations only after the satisfactory completion of the theory and practicum.

- If any candidate for any reason could not fulfill the requirements of contact programme classes either fully or partially will be given one more chance of undergoing the same by attending the required number of days of contact programme classes on payment of the contact programme fee of Rs.7,500 (Rupees Seven Thousand Five Hundred only) during the immediate vacation or as and when it is arranged by Directorate of Distance Education as per its feasibility.
- Any Methodology subject will be offered only if a minimum of 3 candidates are admitted into each methodology programme.
- After getting admission into the course, the Course Fee once paid will not be refunded either in full or in part for any reason

Enclosures: Attested copies of the following should be enclosed along with the application:

1. B.Ed Degree Certificate/ B.Ed. Provisional Certificate
2. Graduation Provisional Degree Certificate
3. B.Ed Degree Marks Statement
4. Three Years B.A./B.Sc./B.Com Degree Marks Statements
5. Post Graduation Provisional/ Degree Certificate
6. Post Graduation Marks statement
7. Service certificate (if the candidate is in service)
8. No objection Certificate (if the candidate is in service)

Original certificates have to be produced at the time of admission for verification.

IMPORTANT INSTRUCTIONS

Before filling the applications, read instructions carefully and fill all the columns in the application.

1. Use only prescribed online application in University website www.spmvv.ac.in. Application should be accompanied by online payment **Rs.500/-** towards the cost and registration of application.
2. No refund of fee will be made once paid. There is no fee concession for any category of students. ***Fee once paid by the candidate will neither be refunded nor adjusted partly or fully.***
3. After admission, every student will be allotted an enrollment number which she should invariably mention along with period of study in all her future correspondence with DDE failing which DDE will not show any attention to such correspondence.
4. Change in address if any, should be immediately communicated to the CDOE.
5. **All communications will be communicated only through SMS alert.** Therefore the candidates must provide their **Mobile Numbers correctly**. Change in mobile number need to be informed immediately in writing to CDOE, SPMVV. Common issues like sending of the materials etc, will be mailed to the candidates by regular post to the address of the candidates as per the records of CDOE, if needed. The students are advised to make necessary arrangements in their respective delivery post offices at their

end to get the different communications from the CDOE properly without delay. CDOE will not bear responsibility for any postal delays.

6. Change of methodology or medium is permitted before the last date of admission on payment of **Rs.500/-** by way of online payment and along with request letter.
7. **90% of attendance in theory and 100% of attendance in practicum** is must for every candidate seeking B.Ed(DM) Additional Methodology Program.
 - If the Candidate after the completion of course requirements could not take examinations of B.Ed(DM)Additional Methodology Program within the scheduled period of the course, she will be given chance of appearing the same in **three consecutive years**, failing which her admission into the course get cancelled automatically.
8. The University reserves the right to start or not to start any course if sufficient number of applications are not received.
9. Candidates should abide by the conditions, rules and regulations stipulated by the DDE and the University applicable from time to time.

For all further information and enquiries contact The Director, Directorate of Distance Education, S.P. Mahila Visvavidyalayam, Tirupati-2, Ph: 0877-2284524, 2284603 during office working hours 10.00 A.M to 5.00 P.M.

Tentative Academic Schedule

	For Academic Year batch	For Calendar Year batch
Admissions	September - October	January- February
Supply of Study Material	September - October	August - September
Contact Programme Classes	20 days December – January	5 days during January 5 days during March 10 days May
Demonstration & Lesson Plan Classes	4 days February	4 days January
Teaching Practice of 5 lessons for 6 th – 7 th classes & 5 lessons for 8 th -10 th Classes	5 days March	5 days August
Block Teaching Practice 10 lessons for 6 th – 7 th Classes - 2 weeks 15 lessons for 8 th – 10 th Classes - 3 weeks	June - July	September - October
Submission of Assignments & Records	On or before August	On or before 31 st September
University Theory & Practical Examinations	September	October
Declaration of Results	October - November	November -December