

**Annexure-II****SRI PADMAVATI MAHILA VISVAVIDYALAYAM HOSTELS  
(WOMEN'S UNIVERSITY), TIRUPATHI  
NOTICE INVITING TENDERS FOR OILS****Subject:- Procurement of Oils by SPMVV Hostel, Tirupati-Reg.**

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It is decided to procure cooking Oil by Sri Padmavati Mahila visvavidyalayam Hostels, Tirupati through a Rate Contract finalized against the Open Tender for a period of Two months.

**The Tender Document has been placed on our website [www.spmvv.ac.in](http://www.spmvv.ac.in)**

Interested persons/Suppliers in the field download the Tender Document form from our Website referred above and send the Tender Document fee of Rs. 1000/- by means of a Demand Draft drawn in favour of the Registrar, Sri Padmavati Mahila Visvavidyalayam , payable at Tirupati, along with Annexure II. If the DD for TDF is not enclosed to the Annexure II, the bid will be summarily rejected. Tender document can be obtained in person also from the Office of the Hostel, located in SPMVV campus, on payment of TDF as above during 09-04-2022 to 20-04-2022.

Important dates for the tender are as under:

<b>Sl.No.</b>	<b>particulars</b>	<b>Date and Time</b>
1.	Date of issue of tender document	09-04-2022 to 20-04-2022
2.	Period and time for Sale of Tender Document	Any working day during 09-04-2022 to 20-04-2022. Between 10.30 a.m. to 5.00 p.m
3.	Due date and time for submission of Tenders	All working days on or before 20-04-2022 between 10.30 a.m. to 5.00 p.m.
4.	Date and Time for opening of bids/Tenders	21-04-2022 11.00 a.m.
5.	Date for commencement of the Rate Contract	From the date of issue of the orders to 30 <sup>th</sup> June 2022

**SRI PADMAVATHI MAHILA VISVAVIDYALAYAM HOSTELS**  
**(WOMEN'S UNIVERSITY), TIRUPATHI**

R.O.C.No. SPMVV/Hostel/Oils/2022

Sub: Sri Padmavati Mahila Visvaavidyalayam Hostels- Maintenance of Messes-  
Supply of cooking Oils- Invitation for Tenders-Regarding.

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Sir/Madam

The SPMVV Hostel with kitchens is inviting sealed tenders from the interested bidders in the field for Supply of cooking Oils—for a period from the date of receipt of order to 30<sup>th</sup> June, 2022 . The tenders should be submitted between 10.30 a.m. to 5.00 p.m on or before 20-04-2022 on all working days in the office of the Registrar (Administrative building) located in the SPMVV Campus.

**The sealed Tenders will be opened at 11.00 a.m in the Registrar's Chamber on 21-04-2022 in the presence of the bidders whose tenders are accepted for processing.**

**TERMS AND CONDITIONS**

1. Tender document can be downloaded from our website or obtained from the Office of the Hostel located in the SPMVV campus personally between 10.30 a.m. to 5.00 p.m. on any working day during 09-04-2022 to 20-04-2022 on payment of Rs.1000/- by means of a DD drawn in favour of the Registrar, SPMVV, Tirupati and obtain a receipt from the Registrar which should be enclosed to the Annexure II (Tender). However, if it is certified by the Registrar with proof, the Tender can be considered.
2. The tender should be dropped in the Tender Box available in the Office of the Registrar (Administrative building) located in the SPMVV Campus personally between 10.30 am to 5.00 p.m on or before 20-04-2022 on all working days SPMVV .
3. Tenders received after the due date and time will not be considered for processing.

4. Earnest Money Deposit of **Rs.12,810/-** shall be paid by means of a DD drawn in favour of the Registrar, SPMVV payable at Tirupati. This is a non-interest bearing deposit which will be returned to all the parties on or before 15-05-2022. except the successful Tenderer on completion. **Tenders received without EMD will be rejected.**
5. Bidders can download the Tender Document from our website and enclose a DD for Rs.1000/- drawn in favour of the Registrar, SPMVV towards Tender Document Fee. **It is non-refundable. Tenders without TDF will be rejected out rightly.**
6. Unsigned Tenders shall not be considered.
7. Tenders without proper seal on the Tender and sealed cover (s) will not be considered.
8. The bidder who is awarded with the Contract should supply the cooking Oils at the hostels on his own expenses and risk.
9. The bidder whose Tender is considered for finalizing the Rate Contract should supply for a period of Two months from the date of receipt of the order at the rate quoted.
10. Net weight only will be considered for payment.
11. Wastage and damage of the cooking Oil tins should be replaced by the Contractor.
12. Warden/ Registrar has full rights to extend/cancel the Contract partially/ fully with due justification.
13. Photo copies of PAN card & GSTIN in the name of the shop are to be enclosed to the Tender, **Without which the Tender shall not be considered.**
14. The cooking Oils supplied should be pure, first quality and ready to use.
15. **The Contractor should have a registered firm in and around Tirupati.**
16. The contract should not be sub-leased to anyone in any manner. Any complaints in this regard results in cancellation of the Contract.
17. Losses incurred by the Hostel due to non-supply, part-supply, late supply and supply of low quality items will be deducted from their monthly bills.

18. The Contractor should send the bills along with the cooking Oil tins indicating weight.
19. No part-payment or advance payment will be made under any circumstances. The payment will be made within 15 days after submission of the bill .
20. Supply the items according to indent within two days as and when orders placed.
21. Income-tax @ 2% will be deducted from the payments if the bidder is a company/ firm. If the bidder is an individual sole proprietor, income-tax @ 1% will be deducted and TDS Certificate will be issued by SPMVV at the end of the financial year.
- 22. The bidders are advised to be conversant with the terms and conditions as stated above before accepting the Contract.**
23. The bidder should quote for all the items as far as possible.
- 24. The tender which is overall lowest for all the items will be considered as L1.**
25. Considering this Contract as “Contract for essential items”, SPMVV reserves the right to enter into parallel Contracts for the same item at same rate. For this purpose, Counter Offer will be issued to overall L2 etc, by SPMVV, if required.
- 26. Fall clause:-** In case, if the Contractor supplies the items as specified in this Contract at a lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also.
- 27. Risk purchase:-** If the Contractor fails to supply the requisite quantity/quality of the material, SPMVV is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor/deduct from the bills on hand.
28. There should not be any correction/overwriting in the Tender. Corrections, if any, should be encircled in red ink and initialed by the bidder and **corrections without initials, results in rejection of bid.**
29. SPMVV hostels provide Breakfast, lunch and dinner to 3200-3300 students daily. Whenever there is a vacation to the students on account of Dasara, Sankranthi and Summer holidays, the requirement will be reduced drastically/Nil. However, the Tenderer will be informed in advance about the vacation.

30. The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Contract.
31. The prices quoted by the bidder shall be inclusive of all taxes and duties.
32. **“Bidder shall fill lthe price column alone”** in the enclosed format as Annexure-II and affix the shop seal with signature and date and put in a cover and sealed Bids without signature & seal, will be rejected out rightly.
33. The bidder shall clearly super-scribe on the sealed cover as **“Tender for cooking Oils”** against Tender No:VIII/ SPMVV/Hostel/Oils./II/2022
34. The suppliers having their shops located within the vicinity of Tirupati Municipal Corporation only shall submit their tender. Tenders received from outstations will not be considered, since the items in question are essential in nature and required by SPMVV even with short notice.
35. In case of any dispute between SPMVV and the Contractor, the decision of the Warden, SPMVV is final and binding on both the parties.
36. SPMVV reserves the right to delete any item from the list while finalizing the Rate Contract.
37. In case of any doubts please contact Warden/ Registrar SPMVV, Tirupati

**Tender For cooking Oils against Tender No.VIII/SPMVV/ Hostel/Oils/2022- 23 dated:**

Item Name	Brand	Unit	Price per 15 ltr. tin Rs.
Cooking Oils	Ground nuts oil	15Ltr. tin	
	Vijaya Sunflower oil		
	Freedom Sunflower oil		

**Enclosures:**

1. Pan Card
2. GSTIN Registration
3. DD No. \_\_\_\_\_ date \_\_\_\_\_ for Rs. 1,000/- towards TDF (Non-refundable)
4. DD No. \_\_\_\_\_ date \_\_\_\_\_ for Rs. 12,810/- towards EMD. (Refundable  
On or before 15-05-2022 except successful bidder).

Seal:

Signature of the Bidder

Place:

Date:



